

DEAN & CO. *Real Estate* LLC

Congratulations on your new rental at Arlington Trace Condominiums!

There are some things you will need to take care of upon moving in:

1. Change the utilities into your name.
These services may or may not be on prior to your move-in. They may still be in the previous tenant's name and we do not know when the utilities will be turned off. **We need you to have services transferred into your name on or before June 1.** This way there is not an interruption in service and we can get the unit turned and ready for you more quickly. Please call the utilities companies a week or two ahead of time to set up service.

The electricity for Arlington Trace is serviced by Entergy. Their number is **1-800-ENTERGY**.
The water and sewer are serviced by Baton Rouge Water Company. Their number is **(225) 925-2011**.
There is not any gas at the unit.

2. Set up your phone system and security monitoring (optional)
Your phone services are handled by either Cox communications or AT&T. The number for Cox Communications is **(225)615-1000**. AT&T is **(888)757-6500**.

Security monitoring can be done by a vendor of your choice, however make sure the vendor's equipment is compatible with the installed hardware. You can contact Malcolm Spell of Secure One Alarm if you have any questions or would like to set up service with him. His number is **225.337.9490**.

3. Hook up your internet & cable service (optional)
You may use any provider for cable & internet service. If you are an LSU student you may go to your PAWS account or call Cox at **(225)615-1000**.

4. Complete your move-in checklist
Make sure to complete your move-in checklist and list any items that need to be fixed, or that you do not want to be responsible for when you move out. Keep a copy for yourself and we will keep one in your file to refer to when you move-out. This must be turned in within two weeks of your move-in date. This is for your protection when you move-out, please be sure to turn it in!

Your new address is: 2405 Brightside Dr.
Suite (Unit #)
Baton Rouge, LA 70820

Welcome to Arlington Trace Condominiums, and please let us know if you have any questions!

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